



City of North Miami Beach, Florida

MAYOR AND COUNCIL

COUNCIL CONFERENCE

Tuesday, January 19, 2010

6:00 pm

Fourth Floor, Council Chambers

AGENDA

6:00 P.M.

- 1. Charter Amendment for Municipal Qualifying Fees (Mayor Rosner)**
(Approximately 30 minutes)
- 2. Presenting of awards and citations at Council meetings (Councilwoman Spiegel)**
(Approximately 30 minutes)

7:00 P.M.

- 1. Open Discussion- Open Discussion will last until 7:20 P.M., at which time the Council will adjourn to the Council Chambers (2nd Floor) to begin the Council Meeting.**



City of North Miami Beach Interoffice Memorandum

Office of the City Clerk

TO: Honorable Mayor and Council
FROM: Susan A. Owens, CMC, City Clerk
DATE: January 19, 2010

RE: *Requirements for Special Elections*

BACKGROUND

At the request of the Mayor, attached are the deadlines and costs to hold a Special Election to amend the municipal qualifying fee defined in the City's Charter.

Also included is a survey of the surrounding municipalities' qualifying fees. Municipal qualifying fees are established to help offset the costs to the City for conducting municipal elections. As a standalone election, the May 5, 2009 North Miami Beach election cost the City in excess of \$100,000.00. The municipal qualifying fees collected to offset those costs was \$1,860.00.

CC: Kelvin L. Baker, City Manager
Darcee S. Siegel, City Attorney

SPECIAL ELECTIONS 2010 BALLOT ISSUES DEADLINES

If a municipality wishes to conduct a **special election** along with one of the countywide elections listed below, a Resolution or Ordinance to call a Special Election must be passed no less than 60, no more than 120 days prior to the date of the election. **However, in order to meet State-mandated deadlines for the State Write-in ballot and to mail absentee ballots to overseas voters, the deadline to submit a resolution/ordinance to the Elections Department must follow the revised dates listed below.** Please notify the Supervisor of Elections for approval prior to passing a resolution or ordinance calling for a special election.

The following schedule deadlines must be followed:

2010 ELECTIONS	CHARTER AMENDMENTS BOND QUESTIONS, STRAW BALLOT QUESTIONS, OTHER PROPOSALS, OR SPECIAL CANDIDATE* ELECTIONS (Deadline to pass Resolution or Ordinance)	DEADLINE TO SUBMIT RESOLUTION/ ORDINANCE TO THE ELECTIONS DEPARTMENT
PRIMARY ELECTION August 24, 2010	No later than June 18, 2010	No later than June 18, 2010
GENERAL ELECTION November 2, 2010	No later than August 20, 2010	No later than August 20, 2010

* Qualifying dates must not exceed the June 18, 2010, and August 20, 2010 deadlines as listed above.

Should you have any questions or need additional information, please contact Zeida Reyes, Elections Coordination Manager, at 305-499-8405 or e-mail: zeidar@miamidade.gov

Miami-Dade County Elections Department
2700 NW 87th Avenue
Miami, Florida 33172

Invoice No.

INVOICE

Estimate - Stand Alone Election

Customer

Name City of North Miami Beach
17011 NE 19 Avenue
City North Miami Beach State FL ZIP 33162
Contact Ms. Susan Owens

Misc

Date 1/7/2010
Order No.
Rep
FOB

Description	Unit Price	TOTAL
North Miami Beach Regular and Special Elections - 2010		
Registered Voters 19,887		
Precincts 12		
Personnel Costs	\$	36,000
Polling Place Activation		5,000
Trucks & Vehicles		1,800
Printing		18,800
Postage		1,600
Ballot Creation		3,100
Administrative Overhead		6,630
Post Election Audit Fee		2,200

TOTAL \$ 75,130

This estimate DOES NOT include the cost of Early Voting which is approximately \$2,000 per site, per day.

Please make check payable to Board of County Commissioners
Mail to: Miami-Dade Elections Department
2700 NW 87 Avenue
Miami, Florida 33172
John Mendez, Deputy Supervisor of Elections, Operations
Fiscal Management and Control

Miami-Dade County Elections Department
2700 NW 87th Avenue
Miami, Florida 33172

Invoice No.

INVOICE

Estimate - Piggyback With Countwide Election

Customer

Name City of North Miami Beach
17011 NE 19 Avenue
City North Miami Beach State FL ZIP 33162
Contact Ms. Susan Owens

Misc

Date 1/7/2010
Order No.
Rep
FOB

Description	Unit Price	TOTAL
North Miami Beach Regular and Special Elections - 2010		
Registered Voters 19,887		
Precincts 12		
Translation	\$	500
Ballot Creation		2,300
Post Election Audit Fee		1,700
Administrative Overhead		450

TOTAL \$ **4,950**

Does not include ballot printing, which will be additional if municipal issues exceed a one-page ballot.

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2700 NW 87th Avenue
Miami, Florida 33172

Invoice No.

INVOICE

Estimate - Mail-in Ballot Election

Customer

Name City of North Miami Beach
17011 NE 19 Avenue
City North Miami Beach State FL ZIP 33162
Contact Ms. Susan Owens

Misc

Date 1/7/2010
Order No.
Rep
FOB

Description	Unit Price	TOTAL
North Miami Beach Regular and Special Elections - 2010 Registered Voters 19,887 Precincts 12		
Postage	\$	9,600
Ballot Printing		8,800
Printing Envelopes		5,600
Ballot Creation		2,300
Translation		800
Legal Ads		8,900
Post Election Fee		1,700

TOTAL \$ **37,700**

This estimate is based on a one-page ballot, additional pages will increase printing and postage charges.

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CITY

QUALIFYING FEE (\$)

Aventura	\$100.00
Bal Harbour Village	\$12.00 for a seat on the Council
Bay Harbor Islands	\$10.00 (set by Charter)
Coral Gables	\$200.00
Village of El Portal	\$31.00
Hiialeah	\$100.00
Key Biscayne	\$100.00
City of Miami	\$100.00 for both Mayor and Commissioner
Miami Beach	Mayor - \$1,360.00 / Commissioner - \$1,020.00
Miami Gardens	Mayor & Council - \$200.00
Miami Shores	No qualifying fee and as they only make \$1.00 per year
Miami Springs	Mayor - \$25.00 + \$78.00=\$103.00, Council - \$25.00 + \$60.00=\$85.00 (\$25.00 filing fee)
North Miami	Filing Fee is 5% of Salary. Mayor - \$2,400 / Council - \$1,800.00 / Clerk - \$180.00
Opa Locka	\$250.00
South Miami	Mayor - \$100.00 Qualifying fee / Commissioner - \$100.00
Sunny Isles Beach	\$100.00
Sweetwater	Mayor - \$150.00 / Commissioner - \$75.00



City of North Miami Beach, Florida

Councilwoman Beth E. Spiegel

TO: Mayor Myron Rosner
City Manager
City Attorney
City Clerk

FROM: Beth E. Spiegel

RE: Council Conference agenda item: presenting of awards and citations

DATE: December 21, 2009

MEMO

I would like to have a discussion at Council Conference on the awarding of various recognitions and honors at the Council meetings. I would like to discuss how they are determined, the criteria used, and I would like to discuss rotating the awarding of these awards and citations amongst the various Council Members.

Since I have come onto the Council there has never been a discussion with regard to the determination of the awards or citations, there has never been a vote on the awards or citations, and there has never been a discussion as to whose turn it is to present the awards or citations. As there are new Council Members what may have happened with the old Council should not be determinative of what happens with this Council. As all Council Members have to run for election, as the presentations of these awards at the beginning of Council meetings are televised and it is an opportunity for all Council Members to be seen by their constituents, and as the awards are on behalf of the City the duty/privilege of presenting should be rotated, I would think. At least, this is the discussion I would like to have.